



## **REGULATIONS GOVERNING THE SCHOOL CANTEEN SERVICE**

- 1.- The cost of the school canteen service is annual and is distributed over 10 monthly payments.
- 2.- The school canteen service is contracted for the entire academic year; therefore, the option of using the service on occasional days or during specific months is not available.
- 3.- At Secondary and Sixth Form levels, withdrawal from the canteen service may be requested, subject to the following conditions:
  - a.- Requests to withdraw from this service must be submitted before the 20th day of the preceding month by email to [comedor@colegiourdaneta.com](mailto:comedor@colegiourdaneta.com). In all cases, the withdrawal will be definitive for the remainder of the academic year.
  - b.- Withdrawing from the canteen service during the academic year has an impact on the organisation and management of the service. Consequently, withdrawal will entail the payment of an additional amount equivalent to half of one monthly fee as compensation. This amount will be charged in the invoice corresponding to the month in which the withdrawal takes effect.
  - c.- The final month in which withdrawal from the canteen service may be requested is April.
- 4.- Pupils who do not make use of the canteen service must remain in the area adjacent to the school canteen and will be charged a monthly fee of €20 for supervision, cleaning and related services.